

Excellence, innovation and success in a caring environment.

Alfords Point Public School

20 Brushwood Drive ALFORDS POINT 2234

Phone : 9543 0185 Fax : 9543 2817

Email : alfordspt-p.school@det.nsw.edu.au

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Dear Parents/Carers,

During Term 2, the students from Years 1 to 6, will be participating in Public Speaking. The students are expected to have a prepared speech as well as doing an impromptu speech in class. The following times and information may help you with your child when encouraging them to write their prepared speech.

Sessions:	Yrs 1-2	Kindergarten (optional participation)
PREPARED SPEECH	2 mins	1 min
Topic of speaker's own choice:		
IMPROMPTU_SPEECH:	1min	
Single topic given on the day		
Preparation Time for impromptu	5 mins	
	(Paper & writing implement supplied)	

Time Line:

Class speeches will be held in weeks 6 to 9 of Term 2. Students will present their prepared speeches during this time. Impromptu speeches will happen during classes through these weeks once all the prepared speeches have finished.

Stage Semi-finals: Term 2, Weeks 10:

Four/Five students per class will go through to the Stage Semi-finals. Please remember that the students need to deliver both a prepared and an impromptu speech to qualify for a position in the semi-finals.

Stage finals: Term 3, Week 3:

Five/Six students per stage go to the Stage finals. Again, the students need to deliver both a prepared and an impromptu speech to qualify for a position in the finals.

Choosing a topic:

The speech should persuade the audience. Therefore topics beginning with "Should Children Have Birthday Parties?" may be an easier way for students to think of ideas and to persuade the audience with their speech.

The speech should give an opinion, not just a mini lecture. For instance, a speech about Snakes would not just list facts about the reptile but give an opinion about their importance in the environment, why people are unnecessarily scared of them and give a personal viewpoint.

In Years 1-2, a recount is quite acceptable; however, it would be easy to add an opinion to a recount- for instance, a speech about a birthday party could include " I love Birthday parties.....The best ones I have been to have been at home". It is important that the subject matter is relevant to the student.

*** The content of the speeches should be the student's choice- something that is interesting to them.*

Structure of the speech:

A clear and logical structure should be apparent. (Introduction...body, main points...conclusion)

Manner/ Delivery:

Delivery should be sincere and conversational.

Palm Cards:

Speakers should use palm cards not pieces of paper. Palm cards are prompts only, they are not intended to be read as a word for word script. *Speakers should not read their speeches, they should deliver them.*

Judging: The Prepared speech constitutes 50% and the Impromptu speech constitutes 50%, of the overall mark.

A common format for judging is as follows:

Matter: 40% - What is said- relevance to the topic, its suitability, its originality, how clear the opinion is.

Manner: 40% -How it is said- eye contact, body language, pitch, tone, volume etc.

Method: 20% - How the subject matter is arranged – balance, structure etc.

Requirements:

2 bells will ring at the conclusion time for prepared and impromptu speeches.

A continuous bell will ring 30 seconds later for prepared and impromptu speeches.

Microphones are not used for public speaking competitions.

Ideas not to do during a speech:

- Don't introduce the speech by saying the title or introducing yourself- the chairperson has already introduced you.
- Don't say "Thank you" at the end. Let the audience thank you with their applause.
- Props are not allowed.
- Avoid distracting hand or body gestures.

Ideas to do during your speech:

- Lots of eye contact with your audience.
- Pause for effect.
- Use only occasional, small gestures, remaining on the spot.
- Use facial expressions, especially the smile.
- Grab the audience with your opening sentence.
- Make an impression with your concluding sentence.

**Kim Dobson, Debbie Burke &
Amy McDonald
Public Speaking Coordinators**

**Annette Wein
Principal**