

Alfords Point Public School

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22 March 2019

Dear Parents/Carers

Parent Teacher Interviews

Stage 1 parent teacher interviews will be taking place at the end of this term. Teachers now have a good knowledge of the students in their class and we feel that it is important to discuss individual progress now so that all students are working towards the outcomes expected over the next three terms. At the end of Term 2 a half yearly report will go home but there will be no formal interview unless requested by parent or teacher.

Each interview lasts for ten minutes and we ask that you keep to this time frame in fairness to all. If you feel that you require more time to discuss issues with the teacher, another time will be organised at a later date. As it is still early in the year Stage 1 students will not be required at the interview. This time is for parents and teachers to discuss together the progress of the students.

This year 1-2L, 1-2PK and 1-2M interviews will be held on **Tuesday 9 April 2019 from 1.30 pm to 6.30 pm**. Mrs Lombe, Mrs Panourgias, Mrs Karatzis and Mrs McDonald are taking this opportunity to inform parents of the progress of their children over Term 1.

Interviews will take place in your child's classroom.

Please complete the slip attached with your preferred interview times and return it to school as soon as possible. You may have specific things that you would like to discuss at the interview, so please list these so that the teachers are aware before the interview. Times are allocated on a first come basis. You will receive an interview confirmation sheet when times have been allocated.

Annette Wein
Principal

Interview Booking Form

On **Tuesday 9 April 2019**, classes 1-2L, 1-2PK and 1-2M will be available for interview from 1.30 pm to 6.30 pm.

Please indicate your preferred timeslot by numbering from 1 to 5.

Tuesday 9 April 2019

1.30 – 2.30	
2.30 – 3.30	
4.00 – 5.00	
5.00 – 6.00	
6.00 – 6.30	

Student' Name _____ Class _____

During our interview I/We would like to focus on

- _____
- _____
- _____

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ALFORDS POINT PUBLIC SCHOOL INTERVIEW CONFIRMATION ADVICE

Students Name: _____ **Class:** _____

Dear

Your interview has been scheduled at on **Tuesday 9 April 2019**.

Our interview will last for 10 minutes.

I look forward to our interview together.

Class Teacher